Cosmetology Day

Certificate and Diploma Options

Fall 2026 Entry ◆ Jamestown Campus

The admissions process requires two applications: one for the college (see page 3) and another for the Cosmetology Program (see page 6).

Program Applications will be accepted

Monday, April 27, 2026 — Friday, July 3, 2026 by 5pm

**See page 6 for new application process*

Applications may be accepted after the deadline only if space is still available.
Classes begin August 2026.

PROGRAM DESCRIPTION:

The Cosmetology curriculum is designed to provide competency-based knowledge, scientific and artistic principles, and hands-on fundamentals associated with the cosmetology industry. The curriculum provides a simulated salon environment, which enables students to develop manipulative skills.

Coursework in both the 1500 clock-hour diploma and 1200 clock-hour certificate program includes instruction in all phases of professional imaging, hair design, chemical processes, skin care, nail care, multicultural practices, product knowledge, and other selected topics. The program is fully approved by the N.C. State Board of Cosmetic Arts, and graduates should qualify to sit for the State Board of Cosmetic Arts examination.

The Cosmetology program is a limited entry program beginning in both the fall and spring semesters. It is offered on the Jamestown campus in the Machinery Hall Building. **Approximately 20 students are admitted each fall and spring semester.**

Meeting the minimum admissions requirements does not guarantee admission to the program.

TECHNICAL STANDARDS OF PROGRAMS:

The mission of the Cosmetology Department is to provide quality education and training for students who are preparing to be licensed practitioners in the field of cosmetology. While helping students develop technical skills, the department values communication and interpersonal skills, service to the college and community, and diversity among students and patrons.

The purpose of these standards is to ensure that students possess the minimum skills that will allow them to function successfully in required courses. All students will be held to the same standards and must be able to perform essential functions with or without reasonable accommodation. It is the responsibility of the applicant to carefully read the Technical Standards for Cosmetology and request clarification for any item that is not understood.

If you have a disability that may affect your performance and are seeking accommodation, it is your responsibility to inform D*is*ability Access Services as soon as possible. It is important to request accommodation early enough to give *dis*ability Access Services adequate time to consider your request and recommend reasonable accommodation. Instructors will provide necessary accommodation based on the recommendations of *dis*ability Access Services.

The following are minimum entry-level skills to ensure student success.

Communication Skills:

Students are required to complete DRE 096-098 to enter the Cosmetology Curriculum.

Reading tasks require the ability to read course textbooks, manufacturer's literature, procedure instructions, and other related written materials.

Writing tasks requires the ability to write figures, reports, and make notes necessary to complete assignments.

Communication skills are required to enable the student to be conversant with instructors and fellow students and clients. Students will be required to work in groups for various projects to encourage team building.

- **Mathematics skills:** Entry level math functions include but are not limited to: Basic functions (addition, subtraction, multiplication, division)
- Proportion and ratios
- Use of decimals and fractions
- Measurements

Analytical / Comprehensive Skills:

Ability to apply principles of logical thinking to assigned tasks.
Use long and short-term memory.
Transfer knowledge from one learning situation to another.
Ability to process given information and evaluate outcomes.

Vision:

Balance hairstyle and haircuts.
Determine facial and head shapes.
Analyze facial features to determine appropriate style for individual clients.
Analyze scalp and hair conditions as a precautionary measure prior to service.

Computer Work:

Maintain client records.
Track services through a computerized cash entry system.
Use a tutorial program for lesson reinforcement.

Behavioral and Social Skills:

Students will be expected to arrive for classes on time.
Students are expected to be able to concentrate on an assigned project and stand for extended periods of time. Lab sessions run from 5-6 hours per class period.
Students will be expected to work in groups on various projects.
Disruptive students will be asked to clock out for remaining hours in that day.
Academic dishonesty will not be tolerated under any circumstances.
Professionalism is expected.

THE COSMETOLOGY ADMISSION REQUIREMENTS

Step 1: Complete the GTCC Admission Process.

- Complete a *GTCC Admission Application* and the North Carolina Residency Determination Service process.
- Submit all official high school/GED transcripts to Enrollment Services
- Submit all official college transcripts to the Admissions Department by email at transcripts@gtcc.edu.

(*Note: it is the responsibility of the applicant to ensure that all official transcripts have been received by GTCC's Admissions Department. Please visit https://transcripts.gtcc.edu/ to verify that your transcripts have been received.*)

If you have questions about any of the items in this step, please visit the GTCC Admissions Office for assistance.

Step 2: Meet one of the following college-level English "readiness" options:

- **Option 1:** You have completed or received transfer credit for ENG 111.
- **Option 2:** You have completed or received waiver credit for all the following: DRE 096, DRE 097, DRE 098

- **Option 3:** You have completed or received waiver credit for ENG 002 with a minimum grade of **P2**
- **Option 4:** You have completed or received waiver credit for ENG 011
- **Option 5:** An earned Associate or Bachelor's degree from an Institutionally Accredited College or University
- **Option 6:** Completion of placement test within the past 10 years and achievement of appropriate scores. If you took the placement test elsewhere, you MUST submit those scores to GTCC Admissions!
- **Option 7:** Graduate of a US high school within the last 10 years, with an unweighted cumulative GPA of 2.8 or higher
- **Option 8:** You have completed or received waiver credit for ENG 025

If you are unsure if you have met this requirement, you can speak with a Limited Entry Advisor.

Contact the Limited Entry Programs at limtedentry@gtcc.edu

Where are the Cosmetology Program Classes Held?

All classes, labs, and salons are held at the Machinery Hall Building (Jamestown Campus). The Machinery Hall Building is #21 on the GTCC Campus Map.

THE COSMETOLOGY CURRICULM

DIPLOMA PROGRAM OPTON
(47 semester credit hours and 1500 clock hours required)

The 47-semester credit hour diploma program includes all required cosmetology and general education classes.

In addition, 1500 clock hours and practical skills, required by the State Board of Cosmetic Arts, must be completed.

Upon passing the State Board licensing exam, the graduate is a fully-licensed cosmetologist.

Semester 1 ***(Credit Hours: 12)***
COS 111 Cosmetology Concepts I (4 credits)
COS 112 Salon I (8 credits)

Semester 2 ***(Credit Hours: 15)***
COM 120 Intro to Interpersonal Communication (3 credits)
COS 113 Cosmetology Concepts II (4 credits)
COS 114 Salon II (8 credits)

Semester 3 ***(Credit Hours: 8)***
COS 115 Cosmetology Concepts III (4 credits)
COS 116 Salon III (4 credits)

Semester 4 ***(Credit Hours: 12)***
COS 117 Cosmetology Concepts IV (2 credits)
COS 118 Salon IV (7 credits)
SOC 210 Introduction to Sociology (3 credits)

Total Credit Hours Required for Diploma: 47

CERTIFICATE PROGRAM OPTION
(34 semester credit hours and 1200 clock hours required)

The 34-semester credit hour certificate program includes all required cosmetology classes.

In addition, 1200 clock hours and practical skills, required by the State Board of Cosmetic Arts, must be completed.

Upon passing the State Board licensing exam, students completing the certificate program are licensed as apprentices and must complete 960 clock-hours, working under the direct supervision of a licensed cosmetologist.

Semester 1 ***(Credit Hours: 12)***
COS 111 Cosmetology Concepts I (4 credits)
COS 112 Salon I (8 credits)

Semester 2 ***(Credit Hours: 14)***
COS 113 Cosmetology Concepts II (4 credits)
COS 114 Salon II (8 credits) COS
Elective* (Select from list below)

****Select from the following COS Electives (2 credits):***
COS 223 Contemporary Hair Coloring
COS 240 Contemporary Design

Semester 3 ***(Credit Hours: 8)***
COS 115 Cosmetology Concepts III (4 credits)
COS 116 Salon III (4 credits)

Total Credit Hours Required for Certificate: 34

SAMPLE PROGRAM SCHEDULE AND STUDENT EXPECTATIONS:

Cosmetology is an on-the-job training course, and all students must always maintain both a professional appearance and professional conduct. To successfully complete the required curriculum and clock hours required for the program, students must be in class during the assigned hours. **Tardiness and leaving early may result in a student's inability to complete the program.** *(This schedule is subject to change without notice.)*

First Semester						
Course	**Class/Lab**	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
COS 111	Class	8—10am		8—10am		
COS 112	Lab	10am—12pm	8am—2:30pm	10am—2:30pm	8am—2:30pm	8am—2:30pm
Second Semester						
COS 113	Class	8am—9 am	8am—9 am	8am—9 am	8am—9 am	
COS 114	Lab	9am—12pm	9am—2:30pm	9am—2:30pm	9am—2:30pm	8am—2:30pm

COS 223 Elective	Class/Lab	Class 12:30 - 1:24pm Lab 1:24—4:30pm				
COM 120 (Diploma)	Class	If the student plans to pursue the Diploma, he/she should schedule this course OUTSIDE of the COS class/lab times. May also be able to take this course ONLINE.				
Third Semester						
COS 115	Class	8—11:30am	8—9am	8—9am	8—9am	No Class
COS 116	Lab	12—4:15pm	9am—2:30pm	9am—2:30pm	9am—2:30pm	No Class
Student Graduates with Certificate (34 credits). If 1200 clock hours and all practical skills requirements have been completed, student qualifies to sit for the State Board of Cosmetic Arts Examination.						
Fourth Semester—Student continues Completing Requirements for Diploma (optional)						
SOC 210 (Diploma)	Class	If the student plans to pursue the Diploma, he/she should schedule this course OUTSIDE of the COS class/lab times. May also be able to take this course ONLINE.				
COS 117	Class	10am—12pm				
COS 118	Lab		9am—2:30pm	9am—2:30pm	9am—2:30pm	8am—2:30pm
Student Graduates with Diploma (47 credits) . If 1500 clock hours and all practical skills requirements have been completed. student qualifies to sit for the State Board of Cosmetic Arts Examination.						

SUBMITTING YOUR PROGRAM APPLICATION

Once you have completed all items in Steps 1 and 2 on page 2, you are ready to complete the *Cosmetology Program Application*. **Applications will be submitted electronically** via the following link (also available on the GTCC website:

www.gtcc.edu > Admissions & Aid > Admission Requirements > Limited Entry Programs > Cosmetology):

Fall 2026 Cosmetology Diploma/Certificate Day Program Application

Application submissions will be accepted beginning Monday, April 27, 2026.

Eligible applicants will be considered, based on meeting program admission requirements and the date their Cosmetology Program Application is received by the Limited Entry Programs Office.

SELECTION AND NOTIFICATION PROCESS

Approximately one to two weeks after the application deadline, all those who submitted the *Cosmetology Program Application* will have been notified of their admission status **via a letter sent to their GTCC EMAIL**. If spaces remain after the deadline, additional applications will be accepted and reviewed for admission to the program.

Selected applicants must either accept or decline their seat by returning their *Intent to Enroll Form* within 4 calendar days of the date on the acceptance letter. Failure to submit the *Intent to Enroll Form* within the stated timeframe will result in the seat being offered to an alternate. Once an applicant declines a seat in the program, the decision may not be reversed.

All applicants who are not offered a seat in the program (including alternates) must resubmit an application to be considered for a future program entry and must meet the minimum admission requirements for that program.

REQUIRED ATTENDANCE AT PROGRAM ORIENTATION PRIOR TO THE START OF CLASSES

Once a seat in the Cosmetology program is accepted, the student is **required** to attend an orientation scheduled prior to the start of classes. **Failure to attend may result in the space being offered to an alternate.**

APPROXIMATE IN-STATE PROGRAM COST (includes tuition, kit, textbooks, and uniforms):

The total approximate in-state cost for the certificate program is $4,000. The total approximate in-state cost for the diploma program is $5,000. For the most current information on tuition and student/course-specific fees, refer to the GTCC Cashier's Office webpage: https://www.gtcc.edu/admissions-and-aid/how-to-pay-for-college/cashiershttps://www.gtcc.edu/admissions-and-aid/how-to-pay-for-college/cashiers-office.phpoffice.php .

Tuition rates are established by the State Board of Community Colleges in accordance with actions taken by the NC General Assembly. Student fees are established by the GTCC Board of Trustees in accordance with the State Board of Community Colleges. All rates are subject to change.

COSMETOLOGY UNIFORMS

Uniforms for the program may be purchased at any local uniform (scrubs) shop. The GTCC uniform shall consist of a black scrub top and black scrub pants. Closed toe shoes can be solid black or black and white. The shoe must be 80% black and can be up to 20% white. No variations are allowed in the

uniform, and the complete black uniform must always be worn in any area of Cosmetology. All uniform components must be kept neat, clean, and in good repair.

Students who have questions may contact Ms. LaTia Hairston, Cosmetology Program Director, at: lahairston2@gtcc.edu.

PROGRAM OUTCOMES:

Upon completion of the Cosmetology Certificate or Diploma, the graduate should be able to:

- Style hair according to accepted professional standards.
- Perform manicures and pedicures according to accepted professional standards.
- Provide skin care services according to accepted professional standards.
- Restructure hair using chemical services according to accepted professional standards.
- Provide a safe and sanitized environment.

In addition to the above, students who choose to complete the Cosmetology Diploma should also be able to:

- Market services and finances

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EMPLOYMENT OUTLOOK (through 2025):

(Sources: The College Foundation of North Carolina (CFNC.org) Career Profile, U.S. Department of Labor's Bureau of Labor Statistics; GTCC's Career Coach Site).

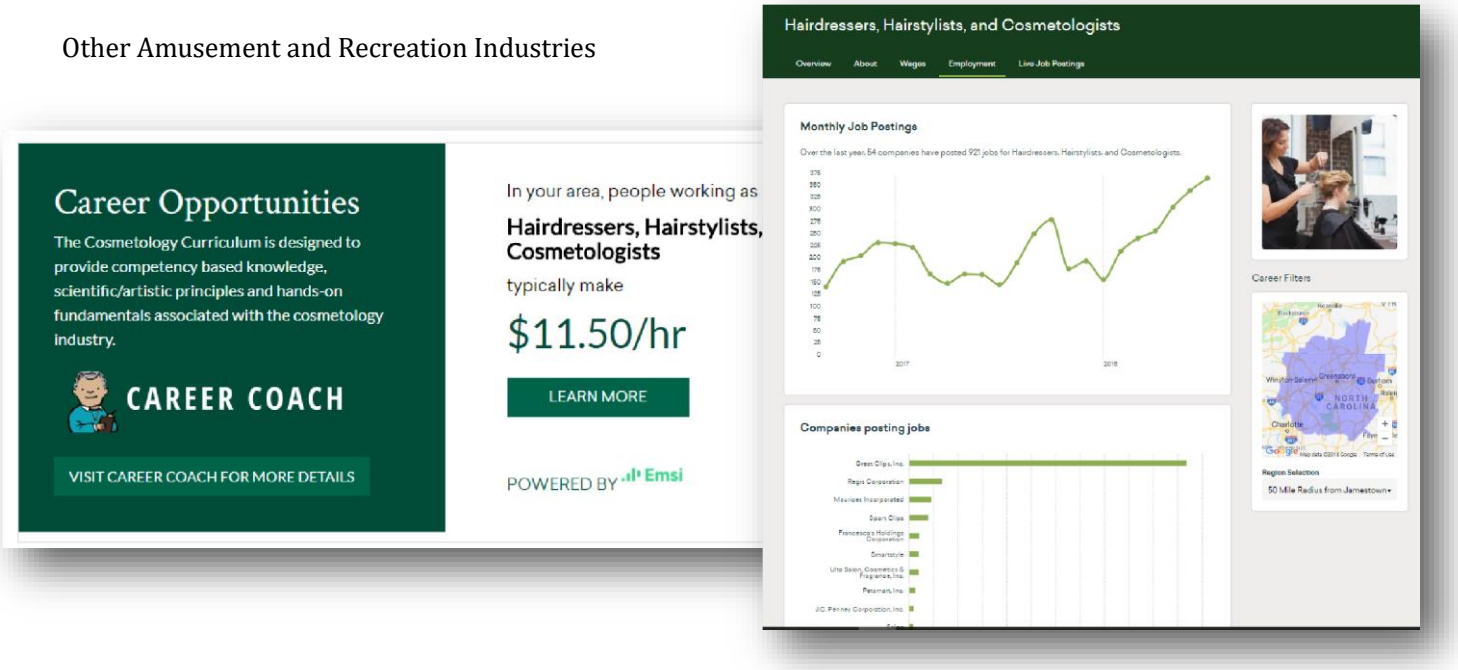
The employment outlook in North Carolina for jobs in this field is **stable.**

Average salaries for new employees in the Greensboro-High Point area are around $32,836 (approximately $15.79 per hour).

On a national level, industries with the highest levels of employment in this field include:

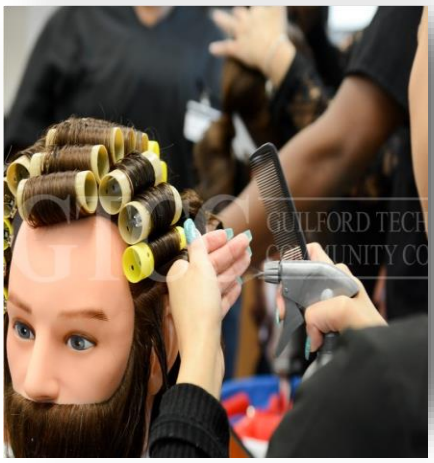
- Personal Care Services
- General Merchandise Stores
- Health and Personal Care Stores
- Motion Picture and Video Industries

Other Amusement and Recreation Industries



FOR QUESTIONS ABOUT THE COSMETOLOGY PROGRAM
OR SUBMITTING YOUR COSMETOLOGY PROGRAM APPLICATION, CONTACT:

GTCC's Limited Entry Programs Office

Email: limitedentry@gtcc.edu; Phone: 336-334-4822, ext. 50439

Office Location: Jamestown Campus, Hassel Health Technologies Center, Room 140