



Financial Aid Office P.O. Box 309 Jamestown, NC 27282
Phone: 336.334.4822 Option 3 Fax: 336.217-8468

2025-2026 VERIFICATION OF SEPARATION STATUS

This document needs to be completed by: ☐ Separated Student ☐ Separated Parent

- You must sign this form in the presence of a notary.
- The Financial Aid Staff may not provide notarization.

Student's Full Name: _____ GTCC ID: _____

I, (*print your full name*) _____, am separated from my
spouse, (*print spouse's full name*) _____, as of _____.

We are no longer residing together and plan to obtain a divorce.

My address is: Street _____ Apt _____

City _____ State _____ Zip _____

My spouse's address is: Street _____ Apt _____

City _____ State _____ Zip _____

NOTE: You must submit a letter on letterhead from one of the following persons or organizations:

For military and their dependents: A letter is required from the Family Services Office, the Unit Chaplain, or the Unit S-1 Personnel Office.

For civilians: A Letter is required from a clergyperson, an attorney, or your employer.

I understand that my separation is subject to investigation by the proper authorities. In addition, if I give false or misleading information, I may be subject to a \$20,000 fine, sent to prison, or both.

Separated Person's Signature: _____

Notary's Certificate of Acknowledgement

State of _____

City/County of _____ / _____

On (*Date*) _____, before me (*Notary's Name*), _____,

personally appeared (*Printed name of signer*), _____

and proved to me on the basis of satisfactory evidence of identification (indicated in Section A above) to be the above-named person who signed the foregoing instrument.

Notary Stamp or Seal

My commission expires on the
following date:

NOTARY SIGNATURE (*If applicable*)

DATE

**Please return this completed form to: GTCC Financial Aid Office, PO Box 309, Jamestown, NC 27282
or FAX to 336-217-8468.**