

QEP Financial Aid Distribution Sub-Committee Meeting Minutes

Date: April 29, 2024

Time: 2:00 pm

Location: Teams

Present: Jeremy Bennett, Rich DePolt, Kristin Dotson, Lisa Koretoff, Justin Lyons, Mike Mackey, Ann Proudfit, Curits Way

Absent: Ronnie Smith

Recorder: Debbie Kelton

Facilitator: Jeremy Bennett/Ann Proudfit

TOPIC	TYPE	PRESENTER(S)	NOTES
Welcome		Jeremy Bennett Ann Proudfit	Dr. Proudfit welcomed the group. Dr. Bennett stated that this is one of the five subcommittees for the QEP. The QEP is a five-year plan which will be approved in August of 2024.
Review of Information Needed Action Plan	Update	Jeremy Bennett Ann Proudfit	<p>Dr. Proudfit remarked that we have representation on this subcommittee from Marketing, Recruiting, Financial Aid, and IT. She asked the group to think about what each area needs. Dr. Bennett reported that in Fall 2024 we are doing a pilot with Aviation, Surgical Technology, and Cosmetology to get our feet wet and work out the bugs before rolling this out to the entire college. Needs:</p> <ul style="list-style-type: none"> • Timeline - Lisa Koretoff stated that it will be better to start at the beginning of the year in Fall 2025 for the clarity of the students. • Rich DePolt asked if there is a way to show a “What If” payment schedule on Self-Service in Spring of 2025. We will have to work with Furelli. • Marketing – Raising awareness at Orientation • Professional development for staff and faculty • Chunking out of Pell in Fall of 2025; going from one lump disbursement to chunks at a time. Hopefully this will prevent students from having to return money. This will be more like a paycheck to last them through the semester. • Refer students to Titan Net as a safety net.

			<ul style="list-style-type: none"> • What has promoted success at other schools? • How to promote success in the classroom; pedagogy • Strategies and objectives – think about how to measure • Communication and awareness. <ul style="list-style-type: none"> ○ Communications need to go out in the spring ○ What does an FAQ look like? ○ Specifically, what this looks like for students ○ Have a piece of paper with a QR code that advisors can hand to students ○ Impact – get a sample group of students who are working through their Pell now and ask them how it will affect them • Recruiting – It is critical to get outreach going in February for spring 2025 recruiting. Any information that we have to disseminate such as save the dates, new programs, etc. will be helpful. If we can get Self-Service up in spring 2025 or late fall 2024 to share with students, parents, and counselors, that will help.
Presentation	Information	Kristin Dotson	<p>Kristin Dotson shared a spreadsheet that she, Lisa Koretoff, and Kathi Riffe used for some data modeling to show different scenarios for dispersing student funds. She discussed different models on how we can split up student disbursements. The group considered the impact on students. How can we help them better manage their money; have stability in payment; and keep it as simple as possible? If we can build Self-Service so they can see what their disbursement schedule is going to be, it might not be so scary. The committee agreed to recommend the 50%, 25%, 25% model for now. Justin Lyons suggested that he, Lisa, and, Kristin meet to think about the FAQ to be prepared for the backlash.</p>

Self-Service Update	Information	Lisa Koretoff	<p>Lisa Koretoff explained that currently students cannot see the amount or dates of their disbursements in Self-Service. Lisa will need another staff person to answer questions from students unless we can modify Self-Service so students can access that information themselves. Lisa, Kristin, and Tracey Davis are meeting on May 1 to discuss the information students need to plan for the semester. Lisa will report back to this group. Dr. Proudfit commented that we have to consider budget. Hopefully Furelli can customize this the way that we need it.</p> <p>Is there anyway in Touch Net to provide this information to students?</p>
Walk-ins			n/a
Next Meeting	Discussion		