

**QEP Development Committee Meeting
Minutes**

Date: January 10, 2024

Virtual Meeting

Members: Kara Baldwin, Jeremy Bennett, Kristen Corbell, Rich DePolt, Kristin Dotson, Amanda Fields, LaTia Hairston, Keith Karriker, Lisa Koretoff, Justin Lyons, Amanda Melniczek, Kirby Moore, Ann Proudfit, Ronnie Smith, Brad Spielman, Nick Yale

Recorder:

Discussion

Email discussion led by Dr. Jeremy Bennett and Amanda Fields asked the following questions:

1. Can each person please reply to this email and send a QEP topic name or two?
 - Attend to Success
 - Show-up to Succeed
 - Attend and Succeed

2. Also, we have the below as the QEP Success Goals and Expected Outcomes. Please let us know what you think, are they ok as is, need edits, could be assessed, etc.?

GTCC's potential QEP success goals and expected outcomes.

1. Improve student attendance and engagement.
 - a. Increase student engagement in the first three weeks of class (SENSE survey)
 - i. Decrease the percentage of students reporting that they have turned in an assignment late
 - ii. Decrease the percentage of students reporting that they have not turned in an assignment* (statistically significant from peers)
 - iii. Decrease the percentage of students reporting that they have come to class without completing readings or assignments
 - iv. Decrease the percentage of students reporting that they have skipped Class

 - a. Increase the percentage of students attending at the 25%, 50%, 60%, 70%, 80% point in the semester.
 - b. Decrease the number and percent of early alerts that are attendance-related.
 - c. Increase the percentage of students reporting being engaged in class using the SENSE Engaged Learning Construct
 - d. Increase the percentage of faculty structuring classes to promote attendance (need a survey of some type)
2. Improve gateway course success rates.
 - a. Increase course success in high enrollment transfer gateway courses

- b. Increase course success in high enrollment CTE gateway course
- 3. Improve student persistence
 - a. Increase the percentage of First Time at GTCC students retained from Fall to Spring.
 - b. Increase the percentage of First Time at GTCC students retained Fall to Fall
 - c. Increase the percentage of First Time at GTCC students achieving twelve credits within two years.
- 4. Reduce achievement gaps in course success and persistence.
 - a. Decrease the equity gap in course success for First Time at GTCC Students
 - b. Decrease the equity gap in the percentage of students retained Fall to Fall
- 5. Decrease financial burden on students
 - a. Decrease students who do not have satisfactory academic progress (SAP) requirements for continued financial aid.
 - b. Decrease the default rate for students