

## QEP Development Committee Co-Chair Meeting Minutes

**Date:** March 30, 2024

**Time:** 2:00 pm

**Location:** MCC 4206

Present: Jeremy Bennett, Kristen Corbell, Amanda Fields

Recorder: Debbie Kelton

TOPIC	PRESENTER(S)	NOTES
Subcommittee Appointments	Jeremy Bennett Kisten Corbell Amanda Fields	<p>The Development Committee Co-chairs met to select the members for the subcommittees who will identify each of the activities to identify the strategies for the QEP.</p> <p><b>1. Pilot Group (Aviation, Cosmetology, and Surgical Tech)</b></p> <ol style="list-style-type: none"> <li>1. Jeremy Bennett (sub-committee co-chair)</li> <li>2. Kristen Corbell (sub-committee co-chair)</li> <li>3. Nathan Wilsford</li> <li>4. John Ratliff</li> <li>5. La Tia Hairston</li> <li>6. Amanda Fields</li> <li>7. Kristen Johnson</li> <li>8. Robert Stoesen</li> </ol> <p><b><u>Objectives:</u></b> Program Handbooks</p> <p><b>2. Student Engagement (Academic)</b></p> <ol style="list-style-type: none"> <li>1. Brad Spielman (sub-committee co-chair)</li> <li>2. Amanda Fields (sub-committee co-chair)</li> </ol>

3. Conrad Worley
4. Jesse Cross
5. Orientation Rep
6. Staff – TBA

**Objectives:**

Program Handbooks

**3. Professional Development**

1. Amanda Fields (sub-committee co-chair)
2. Amanda Melniczek (sub-committee co-chair)
3. Nicholle Stone
4. SAP – Ann Proudfit
5. Staff Association – President ordering TBA
6. Recruiter

**Objectives:**

**4. Attendance Policy/Reporting**

1. Kristen Corbell (sub-committee co-chair)
2. Amanda Fields (sub-committee co-chair)
3. Nicholle Stone
4. Curtis Way
5. Keith Karriker
6. Kirby Moore

**Objectives:**

		<p><b>5. Marketing</b></p> <ol style="list-style-type: none"> <li>1. Justin Lyons (sub-committee co-chair)</li> <li>2. TBA (sub-committee co-chair)</li> <li>3. VA Rep</li> <li>4. Backside – Student Life</li> <li>5. Arnessa</li> </ol> <p><b><u>Objectives:</u></b></p> <p><b>6. Financial Aid Distribution Processes</b></p> <ol style="list-style-type: none"> <li>1. Jeremy Bennett (sub-committee co-chair)</li> <li>2. Ann Proudfit (sub-committee co-chair)</li> <li>3. Rich DePolt</li> <li>4. Lisa Koretoff</li> </ol> <p><b><u>Objectives:</u></b></p>
Next Steps		Subcommittees will meet
Next Meeting		TBA